

TOASTMASTERS
INTERNATIONAL

100
YEARS

DISTRICT AWARDS

2024 - 2025



DISTRICT 82
SRI LANKA | MALDIVES | BRITISH INDIAN OCEAN

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PURPOSE

This booklet is a comprehensive and detailed breakdown of all the awards and recognitions being offered by District 82 to its members, clubs, and district officers. These awards have been curated to encourage and recognise the members, clubs and officers who achieve excellence during Toastmaster year 2024-2025.

AWARD TIMELINES

The effective period for the awards is from July 1, 2024, to June 30, 2025. **Submissions completed by May 10, 2025, will be awarded at Ovation 2025.** Any submissions beyond May 10 will be awarded at the end of the Toastmaster year 2024-2025. (More details are available in each award section.)

The submission cut-off date for the various awards varies, therefore, please review the requirement and submission guidelines for each Award carefully to avoid disappointment.

DISTRICT AWARDS PRESENTED AT DIVISION CONFERENCE / DISTRICT SEMI-FINALS

The following **2024 – 2025** District awards will be presented at Division Conferences & District Semi Finals 2024-2025

Award	Term 1 Recognition	Term 2 Recognition
Excellence in Training	Div. Conference – Nov 2024	Div. Conference– Apr 2025
Excellence in Leadership	Div. Conference – Nov 2024	Div. Conference– Apr 2025
Membership Retention Award	District Semi Finals – May 2025	District Semi Finals – May 2025
Early Bird Renewal	District Semi Finals – May 2025	District Semi Finals –May 2025

SUBMISSION PROCESS

All District awards that require information to be submitted in any category can be done through the D82 website www.district82.org. Division and Area submissions will need to be submitted via district 82 website. No resubmissions are required for any updates done via district central and club central.

MEMBERSHIP AWARDS



DISTRICT 82
SRI LANKA | MALDIVES | BRITISH INDIAN OCEAN

Awards for Club Re-building Efforts

With the purpose of strengthening the club rebuilding activities three district awards have been introduced as follows.

Excellence in Club Coaching

This award will be presented to members who have been appointed as Club Coach and help the club to achieve **Distinguished status or above** and **maintained minimum of 20 membership base**.

Eligibility	<ul style="list-style-type: none">• Club Coaches who have been appointed from 1st July 2024 onwards.• The date of appointment of Club Coaches is available in TI web link https://rb.gy/lswt
Cut-off date & Award presentation	05th May 2025 will be awarded at Ovation 2025. 30 th June 2025 will be awarded at the year-end recognition event.

Excellence in Club Mentoring

This award will be presented to members who have been appointed as Club Mentors and help the club to achieve **Distinguished status or above** and maintained **minimum of 20 membership base at both renewals cycles**. (as at 30th of October 2024 and as at 31st March 2025)

Eligibility	<ul style="list-style-type: none">• Club Mentors of all clubs chartered from 1st of July 2024 onwards.• The date of appointment of Club Mentors is available in TI web link https://rb.gy/2s7w1
Cut-off date & Award presentation	31 st March 2025 will be awarded at the Ovation 2025. 30 th June 2025 will be awarded at the year-end recognition event.

Club Guardian Award

This award is presented to members who have been appointed as Club Guardian by the District Director, and help the club to achieve Select Distinguished status or above and maintained minimum of base membership as at 15th of October 2024 and 20 membership base as at 30th April 2025.

Eligibility	Only for the identified clubs by the district with the membership base of 13 to 19 members as at 1 st of July 2024 or 30 th October 2024.
Cut-off date & Award presentation	30 th April 2025 will be awarded at the Ovation 2025. 30 th June 2025 will be awarded at the year-end recognition event.

Member Sponsor & Ambassador Award

This is introduced to recognize initiative efforts of the members who introduced either new or inactive member (conditions apply) to any toastmaster club in the District 82 with effect from 1st of July 2024.

Eligibility	Any member who introduces, <ul style="list-style-type: none"> • New Member (Charter members will <u>not be</u> considered) • OR Inactive member (member should have been inactive before 1st of October 2023).
Cut-off date & Award presentation	On or before 10 th May 2025 will be awarded at the Ovation 2025 (applicable only for Ambassador Award). And on or before 30 th June 2025 will be awarded at the year-end recognition event.
Submission	<ul style="list-style-type: none"> • Respective Club should add the member who introduces the new/reinstate member as the sponsor when submitting the details to the club central. • VP Membership should not include themselves as the sponsor unless otherwise VP Membership introduce member to the respective club. • Member Sponsor details need to be submitted for the given link on www.district82.org.

RECOGNITION SCHEME IS AS FOLLOWS;

Criteria	Reward & Recognition
A member introduces 2 or more Member	Member name published in the district social media
A member introduces 4 or more Members	Publish on the website+ Recognized with a flyer
A member introduces 6 or more Members	Publish on the website+ Recognized with a flyer + Mystery Gift
A member introduces 10 or more Members	Member Ambassador Award. (Digital recognition will be featured throughout the Ovation stage, with the top 5 winners being called on stage for their awards).

Winner’s list will be released for each month on the 15th of following month.

Distinguished Toastmaster Award

This award will be presented to members who achieve the highest educational achievement in Toastmasters, namely the Distinguished Toastmaster.

Eligibility	Open to all members
Cut-off date	10 th May 2025
Award presentation	Ovation 2025

Area Director Award – ‘Star Area Director’

This award will be presented to **Area Directors** who accomplish the following:

- Presidents Distinguished Area or Select Distinguished Area** (*condition apply*)
 - Area Directors who qualify by 30th April **2025**, will be recognised at **Ovation 2025**
 - Area Directors who qualify by **30th June 2025**, will be awarded at the year-end recognition event.
- Area Director Visit Reports to be filled as below:
 - Round #1 before 30th of October 2024.
 - Round #2 before 30th of March (for Ovation Recognition) or 30th May 2025 (for Year End Recognition event).
- All active clubs in the Area to have a minimum of 4 trained officers in both terms.

- Area should achieve net growth of 8% in membership payments if area becomes president distinguished.
- **Area should achieve net growth of 14% in membership payments if area become select distinguished and all the clubs in the area should have the charter strength of 20 members. *(This condition applicable only for select distinguished areas).*

Eligibility	Open to all Area Directors
Cut-off date	30 th April 2025 and 30 th June 2025
Award presentation	Ovation 2025 and Year End Recognition

Division Director Award – ‘Star Division Director’

This award will be presented to **Division Directors** who accomplish the following:

- President’s Distinguished Division
 - Division Directors who qualify by **30th April 2025**, will be recognized at **Ovation 2025**
 - Division Directors who qualify by **30th June 2025**, will be awarded at the year-end recognition event.
- All Area Director Visit Reports for clubs in the Division to be filed for:
 - Round #1 before 30th October 2024.
 - Round #2 before 30th March (for Ovation) or 30th May 2025 (year-end recognition event)
- All active clubs (minimum membership base of 8 or above) in the Division should ensure a minimum of 4 trained officers in both terms.
- Division should achieve net growth of 8% in membership payments.

Eligibility	Open to all Division Directors
Cut-off date	30 th April 2025 and 30 th June 2025
Award presentation	Ovation 2025 and at the year-end recognition event

District 82 Outstanding Toastmaster/ Division Director/ Area Director

This award recognizes one member whose educational accomplishments, club service, dedication and enthusiasm are exceptional.

Award Criteria: The form provided in the below link contains a suggested point system your club can use in selecting its Outstanding Toastmaster or Toastmaster of the Year. Complete one form for each candidate. <https://rb.gy/szfei>

Eligibility	Open to all members
Cut-off date	30 th June 2025
Award submission date	Before 30 th Sept 2025
Award submission to be sent to	District Trio of 2024 – 2025
Award Presentation	Ovation 2026

CLUB AWARDS



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Eight-80 Membership Award

This award recognises clubs who are able to attract at least 8 new members and retain 80% of their club base during the two periods indicated.

Clubs qualified in both **Term #1** and **Term #2** will be awarded **Excellence in Membership Growth and Retention Award** at Ovation 2025.

Eight-80 award Term #1:

a) New/Dual/Reinstated Member Registration Criteria - “Eight”

Add Eight (8) new, dual, or reinstated members with a join date between 1st July 2024 and 30th September 2024. (Club must have added and paid for all 8 New/Dual/Reinstated members up until 31st March 2025)

b) Member Retention Criteria - “80%”

- 1) The Club must have completed the Renewal payments by **30th September 2024**
- 2) The club must have **renewed for 80% or over of the existing membership** present in the Membership Roster on 30th June 2024. Retention percentage of the club will be computed based on the data available on the TI dashboard/Membership roster on 30th September 2024 (i.e. Finalized Roster for the month of June 2024 Vs Finalized Membership Roster for the month of September 2024).

Clubs meeting the above two criteria (a & b) will be qualified for Term #1 of “Eight-80”.

Eligibility	All clubs are encouraged to participate
Cut-off date	30 th September 2024
Submission	Not required
Award Presentation	Ovation 2025

Eight-80 award Term #2:

a. New/Dual/Reinstated Member Registration Criteria - “Eight”

Add Eight (8) new, dual, or reinstated members with a join date between from 1st October 2024 to 31st March 2025. (Club must have added and paid for all 8 New/Dual/Reinstated members in the subsequent renewal period by March 2025 up until 30th September 2025)

b. Member Retention Criteria - “80%”

- 1) The Club must have completed the Renewal payments by **31st March 2025**
- 2) The club must have renewed for 80% or over of the existing membership present in the Membership Roster on 30th September 2024. Retention percentage of the club will be computed based on the data available on the TI dashboard/membership roster on 31st March 2024 (i.e. Finalized Membership Rosters of the Month of July 2024 Vs Month of March 2025).

- Clubs meeting the above two criteria (a & b) will be qualified for **Term #2** of ‘Eight 80’.

Eligibility	All clubs are encouraged to participate
Cut-off date	31 st March 2025
Submission	Not required
Award Presentation	Ovation 2025

Membership Retention Award

This award is introduced with the purpose of recognizing the club efforts in member retention for both terms and will be awarded to the clubs which is not qualified for the eight-80.

Clubs qualified in both **Term #1 and Term #2** will be awarded **Excellence in Membership Retention Award** at Ovation 2025.

Membership Retention Award - Term #1:

- The club must have **renewed for 80% or over of the existing membership by 1st January 2025** based on the Membership Roster on 30th of Sept 2024.
- Retention percentage of the club will be computed based on the data available on the TI dashboard/Membership roster on 1st of January 2025 (i.e. Finalized Roster for the month of Sept 2024 Vs Finalized Membership Roster for the month of 1st of January 2025).

Eligibility	All clubs are encouraged to participate
Cut-off date	1 st January 2025
Submission	Not required
Award Presentation	District Semi Finals in May

Clubs are qualified for both terms will be recognize with the excellence in retention award at the ovation 2025.

Membership Retention Award - Term #2:

- The club must have **renewed for 80% or over of the existing membership by 31st March 2025** based on the Membership Roster on 30th September 2024.
- Retention percentage of the club will be computed based on the data available on the TI dashboard/Membership roster on 30th September 2024 (i.e. Finalized Roster for the month of September 2024 Vs Finalized Membership Roster for the month of 30th of April 2024).

Eligibility	All clubs are encouraged to participate
Cut-off date	30 th of April 2025
Submission	Not required
Award Presentation	District Semi Finals in May

Clubs are qualified for both terms will be recognize with the excellence in retention award at the ovation 2025.

Triple Star Award

- Clubs achieving all 3 membership building ribbons – Smedley Ribbon, Talk up Toastmasters, and Beat the Clock will be presented the Triple Star Award.
- For determining the Beat the Clock member addition, data will be computed from the district roster retrieved on 10th May 2025.

Eligibility	All clubs are encouraged to participate
Cut-off date	10 th of May 2025
Submission	Not required
Award Presentation	Ovation 2025

Dynamic Duo Award

- Clubs achieving 2 membership building ribbons out of the following – Smedley Ribbon, Talk up Toastmasters or Beat the Clock will be presented the Dynamic Duo Award.
- For determining the Beat the Clock member addition, data will be computed from the district roster retrieved on 10th of May 2025.

Eligibility	All clubs are encouraged to participate
Cut-off date	10 th of May 2025
Submission	Not required
Award Presentation	Ovation 2025

Early Bird Renewal

In both renewal terms payments to be made as follows,

- The first 25 clubs to complete their renewals for both membership renewal cycles.
- 1st Term renewal should be completed on or before 15th September 2024 for the club membership base as of 30th June 2024.
- 2nd Term renewal should be completed on or before 15th March 2025 for the club membership base as of 1st September 2024.
- Clubs with less than 20 members, will need to reach base +3 or 20 more members during the renewal cycles to receive the award.

Eligibility	All Clubs in the District
Cut-off date	Until 25 club mark reached
Award presentation	District Semi Finals -May
Submission requirements	<p>Proof of membership renewal need to be submitted for the given link on www.district82.org</p> <ul style="list-style-type: none"> • Picture of Club Dashboard Page after renewals (JPG/PNG/PDF) • Club Roster (CSV/XLSX) • Picture of Wire Transfer Email with Proof of Payment and Club Roster attachments (JPG/PNG/PDF) if applicable

Highest Membership Addition Award

This award will be given to the Top 3 clubs in District 82 who have the highest number of new/dual/reinstated member addition. (Minimum 15 new member additions should be available for a complete cycle)

Eligibility	All clubs are encouraged to participate
Cut-off date	31 st March 2024
Submission	Not required
Award Presentation	Ovation 2025

Excellence in Training

- Clubs that have all 7 club officers trained at the Club Officers Training program will be presented this award.
- Club officers who are not able to attend the OTP conducted for their Division, can attend the OTP at any other Division.
- Exco members who hold different positions in two different clubs should attend two different training programs

Eligibility	All clubs are encouraged to participate
Cut-off date	Club Officer Training Program on July 31 st 2024 & December/January 31 st 2025
Submission	Not required
Award Presentation	Division Conference /Contest – November 2024 & April 2025

QUALITY /
SILVER /
GOLDEN
CLUB AWARDS



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Summary of Award Point System

The following are recognitions awarded to clubs that ensure the highest standards in providing quality member experiences and who encourage members to step outside their comfort zones to engage with the club members and district members, at large.

	Eligibility	Minimum CQA Points to Qualify	DCP Status	Total Points Required
Pheonix Club Award	Clubs did not achieve any distinguished status as at 30 th Jun 2024	40 points	Distinguished	80 points
Quality Club Award	All Clubs	75 points	Select Distinguished	130 points
Golden Club Award	All clubs	75 points	President's Distinguished	170 points

Note: Clubs can qualify for only 1 of the above 3 awards

These awards are based on a scoring scheme that comprises two categories:

- Club Quality Avenue (CQA) – 100 points.
- Club Engagement Avenue (CEA) – 100 points.

Phoenix Club Award

- When a club achieves 80 or more points in total in Club Quality Avenue & Club Engagement Avenue, the club will be presented the Pheonix Club Award.
Clubs must achieve a minimum of 40 points in the Club Quality Avenue & must be Distinguished in the 2024/2025 term.
- Clubs receiving the **Quality Club Award** or **Golden Club Award**, **will not be** presented the Pheonix Club Award.

Eligibility	Clubs did not achieve any distinguished status as at 30 Jun 2024
Cut-off date	10 th May 2025 and 30 th June 2025
Award presentation	Clubs who qualify by 10th May 2025 , will be recognised at Ovation 2025 and by 30 th June 2025 will be recognised at the Year End Recognition event
Award Submission by Club	It is adequate if the submissions for the various criteria are made as per the guideline. The clubs don't need to apply separately for the award

Quality Club Award

- When a club achieves 130 or more points in total in Club Quality Avenue & Club Engagement Avenue, the club will be presented the Quality Club Award. **Clubs must achieve a minimum of 75 points in the Club Quality Avenue & must be Select Distinguished or above in the 2024 – 2025 term.**
- Clubs receiving the **Phoenix Club Award** or **Golden Club Award**, **will not be** presented the Quality Club Award.

Eligibility	All clubs are encouraged to participate.
Cut-off date	10 th May 2025 and 30 th June 2025
Award presentation	Clubs who qualify by 10th May 2025 , will be recognised at Ovation 2025 and by 30 th June 2025 will be recognised at the Year End Recognition event.
Award Submission by Club	It is adequate if the submissions for the various criteria are made as per the guideline. The clubs don't need to apply separately for the award.

Golden Club Award

- When a club achieves 170 or more points in total in Club Quality Avenue & Club Engagement Avenue, the club will be presented the Golden Club Award. **Clubs must achieve a minimum of 75 points in the Club Quality Avenue & must be President's Distinguished in the 2024 – 2025 term.**

Eligibility	All clubs are encouraged to participate.
Cut-off date	10 th May 2025 and 30 th June 2025
Award presentation	Clubs who qualify by 10th May 2025 , will be recognised at Ovation 2025 and by 30 th June 2025 will be recognised at the Year End Recognition event.
Award Submission by Club	It is adequate if the submissions for the various criteria are made as per the guideline. The clubs don't need to apply separately for the award.

Award Criteria - Club Quality Avenue

No	Club Quality Avenue Goal description	Points
1	<u>DCP goals</u>	30
2	<u>100% Pathways Adoption</u>	8
3	<u>Educational Goals</u>	12
4	<u>Club Success Plan</u>	8
5	<u>Presentations from Successful Club/Better Speaker/Leadership Series</u>	6
6	<u>Joint club meetings</u>	6
7	<u>Themed club meetings</u>	3
8	<u>New Members</u>	4
9	<u>New Member Orientation</u>	5
10	<u>Executive Committee Meetings</u>	5
11	<u>Visiting Toastmaster</u>	3
12	<u>Area Director Quality check</u>	10

1. DCP GOALS

- Maximum of 30 points; 3 points for each DCP goal achieved.
- To be eligible, the clubs should become at least Distinguished.
- Once the club becomes qualified for Distinguished, Select Distinguished, and President Distinguished status, 1, 2, and 3 bonus points will be awarded, respectively.
- See the table below:

DCP Points	Distinguished Status	Points eligible	Bonus	Total
5	Distinguished	15	1	16
7	Select Distinguished	21	2	23
9	President Distinguished	27	3	30

Submission	Not required; Data from TI Dashboard will be considered
Cut-off date	30 th April 2025 and 30 th June 2025

2. 100% Pathways Adoption

- Maximum of 08 points; 2 points per term (if a club achieves this target on or before the cut-off dates of all three terms, 2 additional points will be awarded)
- Club to achieve:
 - Term 1 – 100% Pathways Adoption as at 31st October 2024 – 2 points.
 - Term 2 – 100% Pathways Adoption as at 15th January 2025 – 2 points.
 - Term 3 – 100% Pathways Adoption as at 15th April 2025 – 2 points.
 - 2 Bonus Points are awarded if a club achieves this in all three terms.

Submission	Not required; Data from TI Dashboard will be considered
Cut-off date	Term 1 – 31 st October 2025 Term 2 - 15 th January 2025 Term 3 – 15 th April 2025

3. Educational Goals

- **Maximum 12 points.**
 - If more than 10 members* achieve at least 1 educational award – 8 points.
 - If 10 members* achieve at least 1 Educational award – 7 points.
 - If 8 or 9 members* achieve at least 1 Educational award – 6 points.
 - If 6 or 7 members* achieve at least 1 Educational award – 5 points.
 - If 4 or 5 members* achieve at least 1 Educational award – 4 points.

- If any 2 of the first 6 (educational) DCP points are achieved by 31st January 2025 – 4 points.

* We will be considering the individual members completing the awards, not the number of awards completed by each member.

Submission	Not required; Data from TI Dashboard will be considered
Cut-off date	31 st January 2025, 30 st April 2025, and 30 th June 2025

4. Club Success Plan (CSP)

- Maximum of 8 points; 4 points per half-yearly submission.
- Club Success Plan must be prepared by Club Officers in discussion with the club members. Care should be taken to map the DCP goals to practically achievable dates.
- The CSP during the second submission should mention the DCP goals that have been achieved to date, and the plan to achieve the pending goals.
- Evaluation: Club Success Plan template is available on the D82 Awards page of the District website.

Submission	To be submitted via www.district82.org
Cut-off date	Term 1 – 30 th September 2024 Term 2 – 31 st January 2025 (including progress of 1 st CSP)

5. Presentations from Successful Club/ Better Speaker/ Leadership Excellence Series

- Maximum of 6 points; 2 points per presentation, should be done per quarter.
- Total of 3 presentations; **ONE** presentation from **EACH** of the following three series–
 - The Successful Club Series
 - <https://bit.ly/45XBCnT>
 - **MOT presentation may not be used for this submission.**
 - The Better Speaker Series
 - <https://rb.gy/q6mhe> .
 - Leadership Excellence Series
 - <http://bit.ly/405nO9e>

- Presentations are to be done during a regular club meeting. It is recommended that the presentation be done by a member of the club or experienced visiting Toastmasters. Presentations should be done once per quarter.
- This cannot be combined with joint meetings, themed meetings, or visiting-Toastmasters-meetings.
- All the presentations, joint meetings, themed meetings, and visiting-Toastmasters-meetings, should be claimed in separate meetings.

Submission	To be submitted via www.district82.org
Cut-off date	30 th September 2024, 31 st December 2024 and 31 st March 2025

6. Joint club meetings

- Maximum of 6 points; 3 points per joint club meeting between two clubs.
- One joint meeting should be with a club outside your division (e.g.: if you belong to Division X, conduct one joint meeting with a club from Division Y).
- Area joint meetings will not be considered.
- There should be an equal representation of role players & speakers from both clubs.
- The first meeting should be conducted between 1st July and 30th November 2024; the Second meeting should be conducted between 1st December 2024 and 31st March 2025.
- Evaluation: Meeting agenda, minutes of the meeting, and 3 meeting photographs.
- Submission is to be done only by the **hosting club**. Points for the other club will be computed from the submission done by the host club.
- All the presentations, joint meetings, themed meetings, and visiting-Toastmasters-meetings should be claimed in separate meetings.

Submission	To be submitted via www.district82.org
Cut-off date	30 th November 2024 31 st March 2025

7. Themed club meetings

- A maximum of 3 points will be awarded for one themed club meeting.
- Evaluation: The meeting agenda, minutes of the meeting, and 3 meeting photographs as proof for the theme should be submitted.

- All the presentations, joint meetings, themed meetings, and visiting-Toastmasters-meetings should be claimed in separate meetings.

Submission	To be submitted via www.district82.org
Cut-off date	31 st December 2024

8. New Members

- Maximum of 4 points for adding new members to the club. 1 point per member.

Submission	Not required; Data from TI Dashboard will be considered.
Cut-off date	31 st January 2025, 10 th May 2025, 30 th June 2025

*If the club has claimed points under Club Engagement Avenue (CEA) for membership building awards, those members who qualified for membership building award/s will not be considered/qualified for this. In other words, you cannot claim points from both categories for the same members. However, if you have introduced beyond the number of required members for the CEA Membership Building award those additional number of members will be considered here.

9. New Member Orientation

- A maximum of 5 points is awarded for attending the new member orientation program organized by Club, Area, and Division.
- All the new members, who have joined the club on or after 1st July 2024 are eligible to attend the new member orientation program organized by, the Club, Area or Division,
- Evaluation: Meeting agenda, and 3 meeting photographs, attendance marking.
- New members are to attend new member orientation on or before.
 - Term 1 – November 30th, 2024 – 3 points.
 - Term 2 – April 10th, 2025 – 2 points.
- TLI will organize a facilitation session on How to conduct a new member orientation to facilitate Club, Area and division to effectively organize and conduct a new member orientation program.

Submission	Attendance is to be marked during the program using a link available in the district 82 website submission page for marking attendance
Cut-off date	30 th November 2024, and 10 th April 2025

10. Executive committee meetings

- Maximum of 5 points.
- Conduct monthly exco meetings and submit minutes of any 1 exco meeting from that quarter. 1 point will be awarded for each meeting. 2 bonus points will be awarded if the executive committee has conducted 3 meetings during the award timeline.
- Evaluation: Meeting agenda and the minutes of the meeting.

Submission	To be submitted via www.district82.org
Cut-off date	30 th September 2024 31 st December 2024 31st March 2025

11. Visiting Toastmaster

- Maximum of 3 points; one point per visit.
- Visiting Toastmasters should play one of the following roles:
 - Evaluate a prepared speech.
 - Toastmaster of the Day Role
 - Table Topic Master
 - Grammarian Role
 - General Evaluator Role
 - Educational Presenter (In addition to 4a above).
- The following will not be considered for visiting Toastmasters:
 - Timer
 - Ah Counter
 - Table Topic Speaker
- Visiting Toastmasters cannot be combined with the CQA (5) and CQA (6)
- Visits by the following district leaders cannot be considered for this award:
 - District Director / Program Quality Director / Club Growth Director
 - Division Director of the same Division / Area Director of the same Area
- Each quarter, the visiting Toastmaster must be a different member from a different club.
- Evaluation: Meeting agenda and the minutes of the meeting

Submission	To be submitted via www.district82.org
Cut-off date	30 th September 2024, 31 st December 2024 and 31 st March 2025

12. Area Director Quality Check

- Maximum of 10 points in total 5 points per term.
- **Area Director Quality check – maximum of 5 points.**
- **Term #1** – The AD Quality check report must be submitted through the District website by the Area Director. www.district82.org on or before 31st October 2024.
- **Term #2** – The AD Quality check report must be submitted through the District website by the Area Director. www.district82.org on or before 28th Feb 2025.
- **Should be in compliance with District 82 approved format;** download from www.district82.org.

Submission	<ul style="list-style-type: none"> • Area Director Quality check to be submitted through the District website by the Area Director. www.district82.org. • Club Presidents are encouraged to follow up with the Area Director.
Cut-off date	31 st October 2024 and 28 th February 2025

Area Director Quality Check Report

No	Criteria	Points
1	Meetings start and end on time (half point each)	1.0
2	The meeting consists of minimum 2 prepared speeches and 3 Table Topic speeches (Speeches done by 2 different members)	1.5
3	Display of Club banner/Virtual background banner	0.5
4	Sharing the digital file or display of DCP charts, Pathways charts before or during the meeting	0.5
5	Usage of proper, precise, and neat TI agenda	0.5
6	Welcome Guests and introduction of Guest (if any)	0.5
7	Recognition of 2 of these: best-prepared speaker, table topics speaker, evaluator awards, role player	0.5
	Total Points	5.0

Award Criteria - Club Engagement Avenue

No	Description	Points
1	<u>Moments of Truth</u>	10
2	<u>Membership renewals</u>	20
3	<u>Membership building awards</u>	15
4	<u>Club Officer Training Program</u>	10
5	<u>Newsletter</u>	10
6	<u>Let The World Know</u>	15
7	<u>Attending TLI programs</u>	3
8	<u>Attending Judges Training Program</u>	3
9	<u>Division Conferences / Contest</u>	6
10	<u>Area/Division & District Council meetings</u>	8
	Total	100

1. Moments of Truth (MOT)

- Maximum of 10 points; 2 points for MOT & 3 points for implementation of recommendations from the MOT (Per term 5 points).
- MOT can be conducted by an experienced club member or experienced visiting Toastmaster including the Area Director.
- **Season #1** - MOT should be completed by 30th September 2024. Implementation of recommendations should be completed by 31st December 2024.
- **Season #2** - MOT should be completed by 28th February 2025. Implementation of recommendations should be completed by 31st March 2025, to be recognized at Ovation 2024.
- Those who implement the recommendations by 31st May 2025 will be recognized at the year-end recognition event.
- Evaluation: Meeting agenda + MOT report; MOT implementation report.

Submission	To be submitted via www.district82.org
Cut-off date	MOT submission – 30 st September 2024, 28 th February 2025. MOT implementation – 31 st December 2024, 31 st March 2025, 31 st May 2025.

2. Membership Renewals

- Maximum of 20 points.
- The club will be awarded 8 points per renewal cycle if one of the following conditions are met by the club (*membership base: number of members as of 30th June 2024*).
 - **Clubs with membership base of 15 or less:**
 - **First Cycle:** Get at least 15 membership renewals or your current membership base plus 3 more membership renewals.
 - **Second Cycle:** Get 20 membership renewals.
 - **Clubs with membership base of 16 to 20:**
 - **First Cycle:** Get renewals equal to your current membership base.
 - **Second Cycle:** Get 20 membership renewals.
 - **Clubs with membership base of 21 to 40:**
 - Get 20 renewals plus 50% of the balance membership renewals.
Example: If the club base is 30 members, you need 20 renewals plus 5 more members (50% of 10 =5) which is 25 members. Maintain 25 members for both cycles.
 - **Clubs with membership base of 41 to 60:**
 - Get 20 renewals plus 60% of the balance membership renewals.

- **Example:** If the club base is 50 members, you need 20 renewals plus 18 more (60% of 30 =18) which is 38 members. Maintain 38 members for both cycles.

- **Clubs with membership base of more than 60:**

- Get at least 50 membership renewals in both cycles.

Bonus Points

You can earn an extra 4 points if you add 5 additional renewals to the above required number in **at least one** renewal cycle.

Example:

- A club with a base of 30 members, need 25 renewals. If you get 30 renewals (25 + 5), you earn the extra 4 points.
 - A club with a base of 50 members, need 38 renewals. If you get 43 renewals (38 + 5), you earn the extra 4 points.
 - A club with a base of 70 members, need 50 renewals. If you get 55 renewals (50 + 5), you earn the extra 4 points.
- All renewals need to be completed for the two renewal cycles **on or before 30th September 2024** and **on or before 31st March 2025**, respectively.
 - For both renewals, the base membership is the count of the Member Base of the club which appears on the dashboard.

** Note:*

*Clubs **do not need** to renew the same roster of members; they only need to match the number of members with the number of renewals for each cycle.*

Therefore, if a club has 20 members or knows that some members from its base may not renew in the upcoming cycle, they can add or reinstate members (Term 1: with a joining date before 30th September 2024, and Term 2 with a joining date before 31st March 2025) and renew the membership of these for the next 6 months, as well.

The total number of renewals, by the cut-off dates, should meet the above-mentioned criteria.

Submission	Not required. Data will be taken from the TI dashboard.
Cut-off date	Renewal payments are to be completed on or before 30 th September 2024, as well as on or before 31 st March 2025.

3. Membership Building Awards

- Maximum of 15 points.
 - **Smedley award** – Add 5 new, dual, or reinstated members to your club between 1st of August to 30th of September.
 - Total 6 points. 4 points for achieving the Smedley award, if Smedley award members renewed, for the subsequent period (Oct–March) another 2 points to be awarded (0.5 per member and a maximum of 2 points for the award).
 - **Talk up Toastmasters** – Add 5 new, dual, or reinstated members to your club between 1st of February to 31st of March.
 - Total 5 points. 3 points for achieving Talk Up award, if Talk Up award members renewed, for the subsequent period (April –Sept) another 2 points to be awarded. (0.5 per member and maximum 2).
 - **Beat the clock** – Add 5 new, dual, or reinstated members to your club between 1st of May to 10th of May.
 - Total 4 points for the award.
- For Beat the Clock, membership payment must be completed before 10th May 2025. The district membership roster will be used to determine the number of new, dual, and reinstated members added by a club.

Submission	Not required.
Cut-off date	30 th September 2024, 31 st March 2025 and 10 th May 2025, 30 th June 2025.

4. Club Officer Training Program

- Maximum of 10 points; 5 points per OTP.
- 0.5 points per club officer if there is a minimum attendance of 4 officers who attend the OTP.
- Clubs in which all the 7 officers attend the OTP will get a bonus of 3 points.
- Club officers can attend the OTP conducted by another Division if they are not able to attend their home Division’s OTP.

Submission	Attendance is to be marked during the program using a link for marking attendance
Cut-off date	On the day of COTP

5. Newsletter

- A maximum of 10 points will be awarded.
- 4 Points will be awarded for a newsletter published before 30th November 2024 and for a second newsletter published before 31st March 2025.
- The newsletter should have exactly 20 pages, A4.
- If a club publishes both newsletters before the cut-off date, another 2 points will be awarded.

Submission	To be submitted on www.district82.org
Cut-off date	30 th November 2024, 31 st March 2025

6. Let the World Know

A Maximum of 15 points. 6 points per activity per term. Club can choose two activities from mentioned below for each term. If the club does activities in both terms 3 bonus points will be given.

- Open House program, corporate or community.
 - Physical, or virtual (Only if your club meetings are held virtual).
 - Flyer, agenda, registration, and three photos.
 - Attendance - at least 10 participants.
- Corporate or community engagement projects.
 - If a corporate club the session should be for the relevant corporation.
 - If a community club the session should be for the target community.

Submission	www.district82.org
Cut-off date	Term one – 31 st December 2024 Term two – 31 st March 2025

7. Attending TLI Programs

- Maximum of 3 points; you can claim for a maximum of 3 participants for a program, 0.5 points per member per program.
- The list of TLI programs will be published on the D82 website, by August 2024.
- Applicable TLI events – Attending EMERGENCE, and other events specified by the district.
- For event dates please check the Events Calendar on www.district82.org.

Submission	Attendance is to be marked during the program using a link for marking attendance.
Cut-off date	As per the TLI program dates

8. Attending Judges' Training & Contest Management Program

- Maximum of 3 points, 1.5 points per season.
- The judges' Training Program and Contest Management program will be conducted for each contest season.
- 0.5 points will be awarded to each member participating in this training, based on the following conditions:
 - Points will be awarded for a maximum of 2 members attending JTP or CJTP training in each season. **Points will only be awarded to members who meet the judging qualification criteria of having earned certificates in Levels 1 and 2 of any paths in the Toastmasters Pathways learning experience or earned a Distinguished Toastmaster Award.**
 - Points will be awarded for a maximum of 1 member attending Contest Management (recommended the club contest master and contest chair attend).

Submission	Attendance is to be marked during the program using a link for marking attendance.
Cut-off date	As per the JTP program dates

9. Division Conference/ Contests

- 6 points. Maximum of 3 points per conference; two conferences.
- The club gets 1 point per member; up to a maximum of 3 points per Division event.
- District Officers – (District trio, AM, FM, PRM, Division Directors, & Area Directors of that division) cannot be counted.
- Member should attend their Home Division contest; if a member is part of more than 1 club in multiple Divisions, attendance will be considered for the other Division contest if the member attends that as well. (Dual members – credit will be given to the **FIRST** club mentioned in the registration form)
- Points will not be given to members who are contestants.

Submission	Attendance is to be marked during the program using a link for marking attendance.
Cut-off date	Within the conference date.

10. Area, Division & District and Council Meeting

- 2 points for the District Council Meeting.
- 4 points for both Division Council Meetings in term 1& term 2.
- 2 points for the Area Council Meeting.

Area Council Meeting

- Maximum of 2 points:
- The area council meeting is to be attended by President or Vice-President Education. In unavoidable circumstances, another club officer may choose to represent either of them. 1 point will be awarded per club officer.
- Evaluation: Attendance sheet circulated during Area council meeting. Club officers are requested to sign the same.

Submission	Attendance is to be marked during the program using a link for marking attendance. (QR code).
Cut-off date	31 st of October 2024.

Division Council Meeting

- Maximum of 4 points: 2 points per term
- 2 points per Division council meeting held during the Division Conference / Contests
- The division council meeting is to be attended by President or Vice-President Education. In unavoidable circumstances, another club officer may choose to represent either of them. 1 point will be awarded per club officer.
- Evaluation: Attendance sheet circulated during Division council meeting. Club officers are requested to sign the same.

Submission	Division Director is to submit the attendance sheet & Attendance is to be marked during the program using a link for marking attendance. (QR code)
Cut-off date	1 st Division Council meeting – 31 st of October 2024 2 nd Division Council meeting – 15 th of March 2025

District Council Meeting

- Maximum of 2 points
- 1 point each for President and Vice-President Education
- Date of Meeting: Sep 29th, 2024
- Type of Meeting: hybrid meeting – you can connect via laptop/desktop/tablet/mobile phone.
- Attendance Marking: Two random times during the meeting attendance will be marked by sharing a form to fill out or any other method. Only if Attendance is marked in both instances points will be allocated. If attendance is marked once no points will be allocated.
- Proxy is not permitted.

Submission	Attendance will be taken twice during the Council meeting through online methods. Using above-mentioned attendance marking method.
Cut-off date	No submission required

PR AWARDS



DISTRICT 82
SRI LANKA | MALDIVES | BRITISH INDIAN OCEAN

Creative Content Newsletter Award

Clubs must submit their newsletters twice a year, before the stipulated cut-off dates. The three highest-scoring clubs, based on the combined scores from both terms, will be awarded the Gold, Silver, and Bronze Awards.

Purpose

This award encourages clubs to showcase their activities, achievements, and uniqueness to their stakeholders. As a District, we recognize clubs that exemplify excellence in promoting valuable content, raising awareness, and showcasing achievements using proper branding and creativity to inspire and motivate both members and the wider community.

Qualification Criteria

- Clubs must submit newsletters for both terms to be eligible for the award.
- The newsletter must be **exactly 20 pages**, including covers. *A 5% reduction will be applied for each additional or lesser page.*
- The newsletter must adhere to the guidelines outlined in the current version of the Toastmasters International Brand Manual, with no major brand violations.

Marking Metrics:

- Brand Compliance - 25%
- Club Information - 10%
- Layout and Presentation - 25%
- Content - 40%

Submission Instructions	Upload the newsletter in PDF format to Google Drive or another reliable file-sharing service. Submit the link to download the newsletter via the form available at district82.org/d82-submission . The club must ensure that the link is accessible. Submissions with broken/restricted/expired links will be disqualified.
Cut-off date(s)	<ul style="list-style-type: none">• Term I: 30th November 2024• Term II: 31st March 2025

Annual Flyer Excellence Award

Clubs may submit brand-compliant, creative, and informative flyer designs. Each club may submit ONE flyer per month, published on Club's social media. A club's submission can be recognized as 'Champion Flyer of the Month' once. The next best four flyers will be recognized as 'Top Flyers of the Month.' Clubs' submissions can earn 'Top Flyer' recognition multiple times based on their scores.

Aggregate scores from all submissions will determine the winners of the **Annual Flyer Excellence Award** in Gold, Silver, and Bronze categories.

Purpose

To encourage clubs to creatively promote Toastmasters and their club to stakeholders consistently throughout the year, fostering continuous improvement. We aim to recognize clubs that effectively provide valuable information about their club, adhering to brand guidelines and demonstrating creativity.

Qualification Criteria

- MUST NOT have any major brand violations as per the current version of the Toastmasters International Brand Manual.
- The flyer must be posted on the club's social media pages.
- Special criteria will be announced monthly via D82 social media pages. All monthly flyer submissions must align with the specified criteria for that month.

Marking Metrics:

- Brand Compliance 30%
- Creativity and Organization 45%
- Value of Information 25%

Submission Instructions	Submit a link to the flyer via district82.org/d82-submission . The club must ensure that the link is accessible. Submissions with broken links will be disqualified. Submit only one flyer per Month.
Cut-off date(s)	Last day of each month

Best Social Media Presence Award

Clubs can submit Social Media metrics that denote growth and reach along with evidence for presence on one or more of the following social media sites: Facebook, Instagram. Please ensure to go through the prerequisites to ensure that you can access the insights necessary for submission. The three highest-scoring clubs will be awarded the Gold, Silver, and Bronze Awards.

Purpose

Social media plays a vital role in establishing and increasing brand awareness. We aim to encourage clubs with a strong social media presence that effectively communicate their achievements and values on these platforms. Metrics indicating growth and reach, along with evidence of consistent posting, will be considered.

Qualification Criteria

- Must be current for the current program year.
- Must adhere to all major brand guidelines without violations.

Marking Metrics:

- Brand Compliance: 30%
- Consistent Posting: 30%
- Organic Growth: 20%
- Reach: 20%

Submission Instructions	Submit the social media site link, growth and reach metrics, and evidence via the form available at district82.org/d82-submission . The club must ensure that the link is accessible. Submissions with broken links will be disqualified.
Cut-off date(s)	10 th March 2025

External Outreach Star Award

This award recognizes clubs that excel in reaching external stakeholders and audiences through effective outreach efforts. Eligible activities include gaining visibility for club achievements and activities in popular Print (newspapers, magazines, including THE TOASTMASTER magazine), Digital Media (Television and Radio), and Online Web platforms. The award honors clubs that demonstrate outstanding engagement and impact beyond their membership, fostering broader community awareness and appreciation.

Purpose

To encourage clubs that enhance visibility for their achievements and activities through popular print, TV, radio, or online media platforms, thereby raising awareness of Toastmasters International beyond its membership. This initiative aims to increase brand awareness, attract new members to the organization, and elevate the value of club and individual achievements within the wider community.

Qualification Criteria

- All publications should be related to Toastmasters and promote the benefits of Toastmasters.
- These publications should add value for non-Toastmasters and encourage them to join the organization.

Marking Metrics:

- An article in Toastmasters International Magazine: 10 points
- A photo publication in Toastmasters International Magazine: 3 points
- An article in local print media: 5 points
- A publication on local TV or radio: 7 points
- A publication on an online web media platform: 5 points

Submission Instructions	Submit evidence of publicity gained via district82.org/d82-submission within 4 weeks of publishing.
Cut-off date(s)	10 th March 2025

Excellence in Video Series Award

This award recognizes clubs for their outstanding creation of dynamic content, including videos and graphic illustrations. It celebrates clubs that effectively utilize visual media to showcase their achievements and activities, engaging and informing audiences both within and beyond Toastmasters. The three highest-scoring clubs will be honored with the Gold, Silver, and Bronze Awards, highlighting their creativity and impactful storytelling through multimedia platforms.

Purpose

The purpose of this award is to encourage clubs to innovate in creating visual media, particularly short videos, to enhance brand visibility through consistent efforts throughout the year.

Qualification Criteria

- Videos should be limited to a maximum of 2 minutes and not less than 30 seconds in duration.
- Videos must not violate any major brand guidelines as per the current version of the Toastmasters International Brand Manual.
- Special criteria will be announced monthly via D82 social media pages. All monthly video submissions must align with the specified criteria for that month.
(If a club wishes to post on social media, they must obtain approval from Toastmasters International as outlined in the brand manual.)

Marking Metrics:

- Brand Compliance: 10%
- Effort: 25%
- Innovation and Creativity: 40%
- Value of Content: 15%
- Professionalism: 10%

Submission Instructions	<ul style="list-style-type: none">• Video must be uploaded to Google Drive or another reliable file-sharing service, and the link must be shared along with the submission.• Submit a link to content via district82.org/d82-submission. The club must ensure that the link is accessible. Submissions with broken links will be disqualified.
	Cut-off date(s)

Division PR Excellence Award

The Division PR Excellence Award acknowledges the outstanding performance of Division Public Relations Managers (PRMs) who have demonstrated exemplary leadership and effectiveness in promoting Toastmasters International and its objectives within their divisions. PRMs eligible for this award have significantly contributed to enhancing public relations efforts, effectively communicating the benefits of Toastmasters to a wider audience through strategic initiatives and innovative campaigns.

Purpose

The purpose of the Division PR Excellence Award is to recognize and honor Division PRMs for their exceptional dedication and achievements in advancing Toastmasters' visibility, membership growth, and community impact. This award aims to inspire and encourage PRMs to continue their impactful public relations work, thereby strengthening the Toastmasters brand and expanding its reach and influence across diverse communities.

Qualification Criteria

- Division PRM must be a Toastmaster in a club of good standing.
- Must not hold any district leadership position or serve on any district extended team.
- Must maintain a consistent divisional presence on social media while actively supporting clubs within the division throughout the year

Marking Metrics:

- Ensure that all social media channels and their content belonging to the division comply with brand guidelines throughout the year.
- Demonstrate consistent posting on division activities.
- Publish a monthly tabloid to showcase divisional activities, club achievements, and contributions of district leaders within the division.
- Responsible for maintaining and ensuring brand compliance of clubs' presence within the division.
- Conduct PR trainings to enhance the standards and quality of PR work within the division.
- Show exemplary commitment to Toastmasters' core values and district mission.

Submission Instructions	The award application will be available starting March 1, 2025, on the district website.
Cut-off date(s)	31 st March 2025



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